they also understand that FM groups make final decisions on these items.

Additional Resources

Website

For more information visit the Meetinghouse Technology portion of the Clerk Support site at mhtech.lds.org.

Global Service Center (GSC)

STSs may contact the GSC for help with problems that cannot be solved by the stake and that are not the responsibility of the FM group. The GSC can be reached at (866) 678-2763 or at globalservicecenter@ldschurch.org.

Feedback

STSs are encouraged to provide feedback related to meetinghouse technology at mht@ldschurch.org.

THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS

MEETINGHOUSE TECHNOLOGY
A GUIDE FOR STAKE TECHNOLOGY SPECIALISTS

A stake technology specialist (STS) is an assistant stake clerk who works under the direction of a stake president. A stake president calls one or more STSs to:

1. Support stake technology needs
2. Enforce meetinghouse technology policy
3. Train Church leaders, teachers, and other stake members (as directed by the stake president) on meetinghouse technology

STSs need to understand how to properly use and support the following products and services:

Meetinghouse Internet

Meetinghouse Internet is the connection to and use of the Internet in meetinghouses through an approved and properly configured Church Firewall.

- STSs ensure that an approved Church firewall is always in place and working correctly in every meetinghouse with Internet access.

- STSs make sure computers and other devices using Meetinghouse Internet never bypass the firewall. This can be tested by going to filter.lds.org.
- STSs are encouraged to use Technology Manager (TM) to view and manage information about Meetinghouse Internet. TM is available at tm.lds.org.

The following types of websites are available within meetinghouses:

- LDS Church owned and managed sites
- Family history related sites
- Employment resources related sites
- Search engines where safe search can be enforced (e.g. www.google.com)
- Webmail (e.g. www.gmail.com, mail.yahoo.com, www.hotmail.com)

Services such as MLS (Member and Leader Services), Webcasting, Personal Video Conferencing (PVC), and streaming of official Church broadcasts such as general conference are also allowed.

Sites and services beyond these listed may not work.

When there are Internet connectivity issues, STSs act as the first level of support.

Church-owned Computers

Church owned computers include clerk computers, computers used for Church broadcasts, family history computers, mission office computers, and others used for approved Church purposes.

STSs install and support Church computers, monitors, and printers by:

- Setting up hardware
- Installing standard software
- Assisting clerks and leaders when computers are not working properly
- Erasing hard drives before computers are disposed of

Church Broadcasts

Church broadcasts include Internet streams, Webcasting, and satellite feeds for events such as stake, regional, and general conference.

- STSs set up, test, run, take down, and store audio, video, and other equipment for official Church broadcasts

Personal Video Conferencing (PVC)

PVC allows leaders to reduce travel by meeting via secure video conferencing.

- STSs make sure leaders are aware of the availability and capability of PVC.
- STSs assist leaders in setting up and learning to use PVC.

Facilities Management Group (FM Group)

An FM group, is a group of Church employees, led by a facilities manager (FM), who manage multiple meetinghouses, usually spread across several stakes.

- STSs work with FM groups through their stake physical facility representative (PFR) to ensure meetinghouses have approved and working technology equipment.
- STSs may provide input on what meetinghouse technology services are desired, including what Internet service provider (ISP) should be used and the desired locations for wired and wireless access. But